Ottawa Guild of Potters
General Meeting
Record of Decision
DATE : November 12, 2024

AGENDA

Executive Member Attendance / Présence des membres					
President	Liz Fournier	☐	Standards	Jocelyn Jenkins	☐
Past President	Natalie Gosselin	☒	**Membership**	vacant	☐
Communications	Nancy Riggs	☒	**Secretary**	Vacant	☐
Communications	Lisa Butler	☐	**Exhibition Chair**	Elizabeth Davies	☒
Programming (Workshops and Presentations	Carmen Gervais	☒	**Finance**	Michele Macdonald	☐
Sales	Liz Fournier	☐			☐

Item #	Agenda Items	Member accountable	Decision/ Discussion	Due Date
1)	**Welcome, Introduction of new members**			•
2)	*Motion to Approve agenda+ last month's minutes*		• Agenda – • Minutes –	•
3)	Financial	Michele (Natalie)	• GICs purchased. • 10,000 1 year short term open • 20,000 2 year closed	•
4)	Exhibition	Elizabeth	• Theme for Exhibition – Rebirth o As long as your piece fits in the theme, it will be accepted o Applications in April • Information session in December for Celebrating Clay	•
5)	Standards and Education	Jocelyn	Some new participants asked if printed labels were mandatory (as per Sale Handbook). J	•

			Jocelyn wondered if a standard size Avery label and fine waterproof pen could be used. I would like you to weigh in, as Michele bears the brunt of poor labels and must do the heroics of correcting them. I have sent the link for the little printer/label maker to all Sale participants and in a Guild Forum to all members. - consensus that they should all be printed - what to do if hand written? Standards ctee will report to the sale committee - have extras in case -	
6)	Communication	Nancy	● Thank you to Lisa for holding down the fort while Nancy was away ● Advertising in FB and Insta ● Ads in the Oscar and Glebe report ● MailChimp ready to go	●
7)	Membership	Carol	● 6 new members – brings us to 159 ● Carman – asked whether they know what they want to get out of their guild membership. Maybe something on the application could be added to the new member application, plus on the renewal form (mandatory), or a pulse check ● Check list? Plus other? ●	●
8)	Great Bowls of Fire	Jackie Lyons Alex	●	●
9)	Sales	Liz	● Holiday Sale 2025 – currently planned for December 12-14: o We cannot have the pavilion on the Sunday o Options : ▪ Start Friday noon – later Saturday ▪ Start Thursday noon, all day Friday, all day Saturday (8?)	● Tabled until October 14 for a decision
10)	Programming	Carman	● Photography workshop ● Deck to be shared afterwards ● Upcoming workshop idea – Nerikomi workshop with Eiko Maeda (5 days) ● November 27 virtual WS with Naomi Clement – Pricing Pots and Communicating Value ● Throwing large – Kieffer Florial ● Work with Fusion to get someone in	●
11)	**New Business :**	All/Tous	● Jotform - ● Vacant position	●
12)	*Executive Position*	Natalie	The following positions need to be filled: ● Secretary ● Membership	● To be revisited in January

			• Treasurer • Refreshments – one for Bins one for snack	
13)	*Newsletter*		•	• October Newsletter
14)	*Adjourn :*		• 1st Carol Badenoch • 2nd – Joanna Richardson	
15)	**Program**			