Ottawa Guild of Potters
General Meeting
Record of Decision
DATE : September 10, 2024

AGENDA

Executive Member Attendance / Présence des membres					
President	Liz Fournier	☒	Standards	Jocelyn Jenkins	☐
Vice-President	Natalie Gosselin	☒	**Membership**	Vacant	☐
Communications	Nancy Riggs	☒	**Secretary**	Fiona	☐
Communications	Lisa Butler	☒	**Exhibition Chair**	Elizabeth Davies	☒
Programming (Workshops and Presentations	Carmen Gervais	☒	**Finance**	Michele Macdonald	☐
Sales	Liz Fournier	☒			☐

Item #	Agenda Items	Member accountable	Decision/ Discussion	Due Date
1)	**Welcome, Introduction of new members**		•	•
2)	*Approval of agenda, last month's minutes*		• Agenda – Barb Moves, Carol Badenoch • Minutes – Tabled - to be approved in October	•
3)	Financial	Michele	• Budget for this fiscal year was approved in June 2024-25 • Working on preparing the web based accounting platform	•
4)	Exhibition	Elizabeth	• Annual Exhibition (May) • Curator from Gardner Museum Sequoia Miller • Celebrating Clay – upcoming • Amy Jane St-Denis for Next Celebrating Clay in October • For the May show, could be multiple people, but have to be submitted under a theme	•
5)	Standards and Education		• N/A	•

6)	Communication	Nancy	• Did fillers over the summer to keep socials • Members should use the Facebook page to advertise their events • Need photos for the xmas show	•
7)	Membership		• We ended in May with 176 members • 35 members have lapsed • 6 new members in the past few weeks • 145 member	•
8)	Great Bowls of Fire	Jackie Lyons Alex	•	•

9)	Sales	Liz	• December 13-15
			• Online applications go live Oct 1- Nov 1
			• Bar codes? To be explored
			• New members must speak to Jocelyn at least 1 month ahead
			• Clay Festival – May 2-4
			• Holiday Sale 2025 – currently planned for December 12-14:
			  o We cannot have the pavilion on the Sunday
			  o Options - :
			  ▪ Start Friday noon – later Saturday
			  ▪ Start Thursday noon, all day Friday, all day Saturday (8?)
				• Tabled until October 14 for a decision

10)	Programming	Carman	• Richard Gill Workshop – 3 spaces left • Survey – 40% response rate • Next month – photography workshop • Ideas for future: Jocelyn – and standards	•
11)	**New Business :**	All/Tous	•	•
12)	*Richard Gill Workshop*	Amy	•	•
13)	*OGP Bursary*	Natalie	• Dates: October 25-27 • Three applicants so far • Draw is on October 2	•
14)	*Fusion Update*	Amy Bell	• Online throwing course Chris Sneddon – room for 8 people • Clay and Glass Show at Gardner Museum – the Artful table – October 4 deadline • Fusion scholarships coming up – keep an eye out • Fusion magazine – you • May 2024 – fusion conference, with maritime them	•

15)	*Volunteer requests – Membership Secretary and Meeting Refreshments*		• Liz did a call out for Membership and Refreshments	•

16)	*Newsletter*		• Suggested new sections:
			  o Spotlight – new members
			  o Spotlight – one older member/month
			• In Newsletter preceeding the AGM, sort according to the number of years they have been a member
				•

17)	*Adjourn :*		• 1st Lisa Butler • 2nd Amy Bell	•
18)	**Program**		presentation on running a pottery business and selling online	