THE OTTAWA GUILD OF POTTERS
LA GUILDE DES POTIERS D'OTTAWA

Education & Standards Committee Evaluation Sheet

Notes:

Please note: Pieces that are removed can only be returned to the display area if they are signed off by a member of the Standards Committee (SEC). Information sheets and website links addressing specific problems are provided.

Name:	**Code**	**Sale Year**	**Spring/Fall**	**SEC Initials**

Functional Rules:	Pot #	Comments
1. Free of cracks, kiln wash, blisters & craters.		
2. Free of dangerously rough edges or sharp points that can cut the skin.		
3. Not made from commercial slipcast molds or tiles.		
4. Predominantly made of clay.		
5. Bottoms of pots smooth enough not to mark furniture.		
6. Correctly labelled as per **Sale Hand Book**. Not labelled as seconds.		
7. Functional handles properly attached.		
8. Lids should fit, neither too tight, nor loose so contents will not spill.		
9. Pots pour without excessive dripping or splashing.		
Functional Recommendations:	**Pots will only be removed in the case where they are seriously below current professional standards.**	
1. Surfaces in contact with moist food should be glazed and fired to vitrification.		
2. Food surfaces should be free of pinholes or crazing which could provide places for bacterial growth.		

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Name:	**Code**	**Sale Year**	**Spring/Fall**	**SEC Initials**

Sculptural/Non Functional Rules:	Pot #	Comments
1. Free of kiln wash.		
2. Stable & Balanced.		
3. Not made from commercial slipcast molds or tiles.		
4. Predominantly made of clay.		
5. Correctly labelled as per **Sale Hand Book**. Not labeled as seconds.		
6. Pots which are not watertight are labelled correctly. See **Sale Hand Book.**		
7. Surface finishes which are not meant for use with moist food labelled correctly.		
8. The bottoms of sculptures are smooth enough not to mark furniture.		
9. Lamps according to **Sale Hand Book.**		
10. Free from obvious structural cracks.		
Sculptural/Non Functional Recommendations:	**Pots will only be removed in the case where they are seriously below current professional standards.**	
1. Attachments are properly secured.		