

Ottawa Guild of Potters
General Meeting in person Hintonburg Community Centre
Record of Decision
DATE : January 14, 2026

MINUTES

Executive Member Attendance / Présence des membres

President	Liz Fournier	<input checked="" type="checkbox"/>	Standards	Jocelyn Jenkins	<input type="checkbox"/>
Vice-President	Stephanie Bailey	<input checked="" type="checkbox"/>	Membership	Carol Holmes-Kerr	<input type="checkbox"/>
Past President	Natalie Gosselin	<input checked="" type="checkbox"/>	Secretary	Nicole Jones	<input type="checkbox"/>
Communications	Nancy Riggs	<input type="checkbox"/>	Exhibition	Joanna Richardson	<input type="checkbox"/>
Communications	Lisa Butler	<input checked="" type="checkbox"/>	Finance	Christine Chesser	<input type="checkbox"/>
Programming (Workshops and Presentations)	Carmen Gervais	<input type="checkbox"/>			

Item #	Agenda Items	Member accountable	Decision/ Discussion	Due Date
1)	Welcome, Introduction of new members	Liz	<ul style="list-style-type: none"> Meeting called to order at 6:48pm by Liz Fournier, President and meeting chair Introduction of executive made. Introduction and welcoming of 3 new members for month of December. Jennifer Luck, Stephanie Signorile & Hintonburg Pottery Studio. Congratulation on joining the OGP. 	•
2)	<i>Approval of todays agenda, last months minutes</i>		<ul style="list-style-type: none"> _Lisa Butler _motioned to accept agenda, Natalie Gosselin_ 2nd, all in favor, carried. _Lisa Butler _motioned to approve amended December 9th minutes, _Stephanie Bailey _2nd, all in favor, carried. 	•
3)	Financial	Christine	<ul style="list-style-type: none"> Report given by Liz Fournier. Cheques have been issued for Christmas sale participants. We are currently on budget with no anomalies. If anyone has any specific questions related to the finances, they are welcome to contact Christine directly. chesserchristine@gmail.com 	•
4)	Exhibition	Joanna	<ul style="list-style-type: none"> Our 2026 <i>Annual Exhibition</i> is May 1-3, and the submission window will be in mid April. There is an announcement in the December newsletter. For March 2026 <i>Celebrating Clay: Vases and Flower Arrangements</i>. This will be a group show around the theme of Vases and Flower Arrangement Vessels. Joanna working on confirmation that this display will be at Skrim's Florist, corner of Elgin and Somerset. Applications will open at the end of January and beginning of February. A guild forum will be sent out with details and applications. 	•

			<ul style="list-style-type: none"> Joanna also touched on the annual juried exhibition, which will have a formal call for participants and be juried by a Concordia professor. If you have specific questions, please contact Joanna at exhibitions@ottawaguilddofpotters.ca 	
5)	Standards and Education	Jocelyn	<ul style="list-style-type: none"> Jocelyn J. sends her regrets. Her report given by Liz Fournier. If anyone has questions, please contact Jocelyn Jenkins at jocelynjenkins1@gmail.com 	•
6)	Communication	Nancy/ Lisa	<ul style="list-style-type: none"> Lisa Butler presented update. Nancy sends her regrets. The meeting covered updates on social media performance, website improvements, and upcoming exhibitions. Lisa reported strong engagement metrics for December's Christmas sale, including 37 new Facebook followers, 122 new Instagram followers, and significant views and interactions across platforms. Comms teams working on upcoming event promotions for Great Bowls of Fire, Events, Celebrating Clay. Any questions or input please contact the communications team via email. 	•
7)	Membership	Carol	<ul style="list-style-type: none"> Carol H-K sends her regrets. Her report given by Liz Fournier. 178 active members. 3 new members from December were greeted. Carol working with Natalie on survey to provide a venue for membership to speak up why they joined the guild and if needs/wants are being met. 	•
8)	Sales	Liz	<ul style="list-style-type: none"> The guild's recent holiday sale was a success, generating \$7,400 in commission and showcasing high-quality work, with extended hours on Saturday evening proving particularly beneficial. Plans for the next sale in May were discussed including better signage. Sale's expenses have been paid, and encouraged members to reach out to Michelle McDonald or Christine if they haven't provided their mailing address for check distribution, this is being completed now. 	•
9)	Programming	Carman	<p>UPCOMING MEETING ACTIVITIES</p> <ul style="list-style-type: none"> February 11, Virtual Zoom after-meeting activity, Studio tour with Marie Drolet March 11, back to in person meetings! After-meeting activity, Artist statement "speed dating". April 14. General meeting activity. Handbuilding, templates, foam, tar paper WORKSHOPS March 3- Sarah Pike. 2 Demonstrations. Loam Studio March 28-29- Joan Bruneau 2 day altered form and surface decoration workshop. Loam. June- Collette Beardall. Raku workshop, 2 dates 	•

			Members were encouraged to contact Carmen to provide input for future workshops and educational activities. Carmenzhome@yahoo.com	
10)	Great Bowls of Fire	Jackie Lyons	<ul style="list-style-type: none"> Review of the upcoming Great Bowls of Fire event, a fundraiser for the Ottawa Food Bank, which will take place on March 14th at the Glebe Community Center. The event has raised over \$248,000 for the food bank in the past 20 years. The guild also mentioned that the City of Ottawa will cover the rental cost for this year's event. Jackie are coordinating the volunteers for the event. If you would like to get involved, please reach out to Jackie Lyon at jackie24lyons@gmail.com Jane Brytton will coordinate the additional bowls for sale. If any questions, please reach out to her at jbpottery@bryttan.com 	•
11)	<i>Newsletter</i>	Bernadette	<ul style="list-style-type: none"> If you would like anything in the newsletter, all submissions to be into Bernadette first Friday of every month. 	•
12)	<i>Adjourn :</i>		<ul style="list-style-type: none"> _at 7:37 pm._ motioned to adjourn meeting, . _2nd, all in favor. Carried. 	•
13)	Program	Carmen	<ul style="list-style-type: none"> Join Andrew Szeto tonight– Ottawa influencer and business owner – for insights on how to use social media to support your pottery goals. Andrew will provide highly engaging stories and tips on creating content, helpful features of Instagram/Facebook, how to find/connect with followers and how to leverage the Guild's social media posts to expand your reach. 	•
14)				•